



REASON FOR ABSENCE NOTE

The first day an absent student returns to school, the parent/guardian must provide the school a signed "Reason for Absence Note", that identifies the reason and date for each student absence.

(Print Student's Name)

(Division)

Date(s) of Absence(s)

Indicate below the valid cause for the student's absence(s):

- Student's illness
- Observance of a religious holiday
- Death in the immediate family
- Family emergency
- Circumstances which cause reasonable concern to you for your child's safety of health.

Explain: _____

- Other situations beyond the control of the student,

Explain: _____

(Print Parent/Guardian Name)

(Phone)

(Email address)

(Parent / Guardian Signature)

(Date)

Teacher Signatures:

Period 1 _____

Period 2 _____

Period 3 _____

Period 4 _____

Period 5 _____

Period 6 _____

Period 7 _____

Period 8 _____

Period 9 _____

Submit to Attendance Office by end of day.